

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		Page 1 of 5	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 02/17/2009		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY CAO Procurement Management 327 Ford Bldg. Washington, DC 20515				7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code)				(X)		9A. AMENDMENT OF SOLICITATION NO. OPR09000211	
				(X)		9B. DATED (SEE ITEM 11) 02/04/2009	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF
CONTRACTS/ORDERS.**

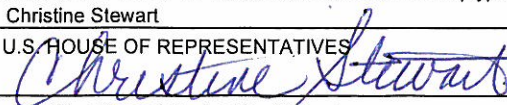
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14.
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
Amendment 0001 - to provide answers to vendors' questions - see attachment; provide notification of a tour of the facilities - see attachment, Answer A3; and to edit Section L Submissions.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Christine Stewart	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. U.S. HOUSE OF REPRESENTATIVES BY 	16C. DATE SIGNED 02/17/2009
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

Line Item Summary	Document Number OPR09000211/0001	Title Shoe Shine Services	Page 2 of 5
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Line Item Number	Description	CLIN Ref	Delivery Date (Start Date to End Date)	Quantity	Unit of Issue	Unit Price	Total Cost (Includes Discounts)
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0001	Shoe Shine Services	0001		0.00	ea	\$ _____	\$ _____
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Period of Performance will be entered at time of contract award. Base period is 36 months (3 years) with four two-year options for a total of 11 years.

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SECTION A -- SOLICITATION/CONTRACT FORM

A.1 SUMMARY OF CHANGES

Clause 'HC.12.003 - Submissions' has been edited.

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SECTION L -- INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

L.1 HC.12.003 SUBMISSIONS

MARCH 2004

Proposals are due by 2:00 p.m. Wednesday, March 4, 2009. Offerors shall submit one (1) original copy to CAO Procurement Management, 327 Ford House Office Building, Washington, D.C. 20515, and one electronic version in MS Word or PDF format of the proposal prepared in such format and detail as to enable the House to make a thorough evaluation thereof, and to arrive at a sound determination as to whether or not the offeror can meet the House's requirements. The Proposal package shall clearly identify firm name and address and solicitation number. The electronic version shall be emailed to Christine.stewart@mail.house.gov with a copy to Lawrence.toperoff@mail.house.gov. The subject line of the email message shall be Shoe Shine and Repair Services RFP. No hand carried proposals will be accepted. Facsimile proposals will be accepted at 202-226-2214 with prior notification to Procurement via e-mail to Christine.stewart@mail.house.gov. Receipt of the electronic version by email by the due date and time will satisfy the submission deadline requirement. The hard copy may follow in the mail within five days of the due date.

Questions concerning this RFP must be submitted in writing via email to Christine.stewart@mail.house.gov and the deadline for receipt of all questions is 2:00 p.m. Tuesday, February 17, 2009. Questions and answers will be published in an amendment to the solicitation.

Q1. According H 10. CURRENT PERSONNEL We agree to let you consider our 4 employees for employment. Does this mean you may hire our employees away from us if you so desire?

A1. No.

Q2. Do you then terminate your contract with us after you hire our employees away from us?

A2. No. See A1. above.

Q3. In order to make the best possible remodeling recommendations, can we have a tour of the facility?

A3. Yes. A tour of the facilities has been scheduled for Tuesday, February 24, 2009 at 10:00 a.m. If you plan to attend, please RSVP to Christine Stewart via e-mail – Christine.stewart@mail.house.gov – by 2:00 p.m. Thursday, February 19, with the names of the individuals who will be attending. Please limit your party to no more than three persons. We will meet in Room 301 Ford House Office Building. The Ford Building is Metro accessible from the Orange and Blue Lines at the Federal Center SW stop, which is directly across from the Ford at 3rd and D Streets, SW. Additional details will be provided upon registration.

Q4. M2. B2 AWARDS- states the house may wave informalities and minor irregularities in offers received, can you please give an example of one possible informality and one minor irregularity?

A4. A minor irregularity may be an error in format as requested in the solicitation.

Q5. What is the start date?

A5. The start date will be established upon award.

Q6. What is the expected date for the award of this contract?

A6. The expected award date is late March, early April.

Q7. What were a few of the reasons behind the dramatic decreases in shoeshine services rendered in the year 2008 as compared to the year 2007?

A7. Election years are historically lower than non-election years.

Q8. May I know if there is an incumbent and if so who has the contract now?

A8. Yes, the incumbent is Stern Shoe Repair.

Q9. Insofar as “L.2 SUBMISSIONS” states “No hand carried proposals will be accepted and facsimile proposals will NOT be accepted.”, is the original copy to be mailed and in what time period?

A9. Section L.2 Submissions states, “The hard copy may follow in the mail within five days of the due date.”

Q10. If an offeror does not have the capability of providing a proposal with requested information typed in on the electronic version in MS Word or PDF format, how does the offeror go about submitting his proposal other than the mailed copy?

A10. An offeror may re-type the information requested in MS Word format to submit with their proposal via e-mail. If this is not possible, the proposal may be faxed to 202-226-2214, with prior notification to Procurement via e-mail to Christine.stewart@mail.house.gov.